

## **JOB DESCRIPTION**

### **WATER/WASTEWATER TREATMENT OPERATOR**

#### **GENERAL PURPOSE**

Under general supervision of the Deputy Public Works Director, the Water/Wastewater Treatment Operator will operate and maintain a 9.7 MGD Arsenic Removal Water Treatment Facility and a 2.2 MGD Sequential Batch Reactors Wastewater Treatment Facility.

#### **GENERAL STATEMENT OF DUTIES**

1. Proper operations and maintenance of the City's water treatment and wastewater treatment facilities.
2. Ensure public health and safety by complying with state and federal standards, and City work practices and policies.
3. Monitor, inspect and control equipment, adjust chemical feed systems, adjust flows as needed, optimize production rates, and insure compliance with discharge limits as prescribed by state and federal regulations.
4. General laboratory analysis and duties in order to comply with reporting requirements and maintain proper operations of both facilities.
5. Ability to communicate with the public, answer customer questions, and resolve customer complaints.
6. Maintain accurate documentation and recordkeeping of daily records, periodic reports, work activities, and maintenance activities.
7. Perform duties such as physical labor, standing, stooping, kneeling, sitting, lifting 50 lbs., climbing ladders, etc.
8. All other duties as assigned to promote the general welfare of the City.

#### **REQUIREMENTS/QUALIFICATIONS**

1. High School diploma or equivalent (GED).
2. Current Nevada Division of Environmental Protection, Bureau of Safe Drinking Water, Water Treatment Operator Grade 2 Certification and/or Current Nevada Division of Environmental Protection, Bureau of Water Pollution Control, Wastewater Treatment Plant Operator Grade 1 Certification.
3. Previous experience as a water treatment operator and/or wastewater treatment operator.
4. Working knowledge of SCADA control systems and basic computer skills.
5. Must be willing to work flexible hours including overtime, weekends, holidays, and rotating stand-by.
6. Ability to communicate orally and in writing with operational staff and supervisors.
7. Must be able to work in a team environment.
8. Subject to background check and random drug testing.