

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
October 21, 2019 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on October 21, 2019 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to five minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and approval of Council meeting minutes for June 17, 2019. **(For possible action)**
5. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Consideration and possible approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers. **(For possible action)**
7. Possible introduction of Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

8. Setting of public hearing date for Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(For possible action. This agenda item is for the setting of a public hearing date only. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended. No further action can or will be taken at this meeting.)**
9. Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City’s share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00). **(For possible action)**
10. Public Comments **(For discussion only)**
11. Council and Staff Reports **(For discussion only)**
12. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
Negotiations with Fallon Peace Officers Association **(For discussion only)**

This agenda has been posted on or before 9:00 a.m. on October 16, 2019 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City’s website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk’s Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, (775) 423-5104. The supporting material for this meeting is also available to the public on the City’s website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).



Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
June 17, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Mayor Tedford noted for the record that Councilman Richardson was not present today.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Ms. Margaret Elaine Brannen, of Mane Attraction Salon located at 149 South Maine Street, stated that bad things have been going on around her place of business on South Maine Street. On Friday nights, the doors to Leah's Bar are wide open and music is playing, starting at 6:30 in the evening and going until who knows when into the night. When she remodeled her shop, she was working until 1:00 a.m. and witnessed people coming out of Leah's Bar "blitzed" and then get into their cars and drive. This made her rethink getting into her own car and driving. Her main problem is that she finds broken beer bottles every Saturday morning. She noted that Deputy Public Works Director Swirczek visited her after her first complaint and kindly cleaned her sidewalk of the broken bottles and even vomit and urine that ends up on the street and sidewalks after Friday and Saturday nights. She asked what could be done to stop this. Businesses are needed and wanted downtown, but the bars are making it difficult for other businesses. The only bar that should be allowed is in a nice dinner house. She brought in small air canisters that are used in paintball guns. She advised that they are also used in the practice of huffing to get high. She stated that she recovered a bag full of these spent containers in her rear storage area that is gated. She cannot lock it because she must allow meter reader access. There are also beer bottles littered around the rear of these businesses. She asked what could be done to keep downtown safe. She has a business that caters to people with families; she also cuts hair for military members and new residents. New people are moving into Fallon all the time, they are running away from California by the hordes. They want to come to our City. This needs to be addressed and cleaned up. There are drugs here. There is an ordinance that lets people walk around with an open container and she asked why the Council would ever pass such a bill. She did not understand it. She noted that she pays taxes and asked that this problem be figured out. She stated that she is doing her best to move to a different part of Churchill County to get out of downtown because she needs to protect her people and her children.

Mayor Tedford explained that all that can be done today is to take her comment. We will look into this because it is a problem and we need to fix it. He did not have a problem with her locking that gate, a key can be provided to the meter reader.

Ms. Brannen stated that it is Kent property, so she did not have control of the lock on the gate. She would be willing to assist with handling a key for the meter reader.

Mayor Tedford noted that meter readers access locked areas with keys in other places. He advised that we would look into this. We will meet internally first and then make a recommendation as to what we can get done. We do the best we can do to keep the front part of Maine Street clean, but this is new information about the back part and the alley.

Ms. Brannen asked Mayor Tedford if he was aware that there are six bars between Nevada Street and Maine Street.

Mayor Tedford confirmed that he knew about the bars.

Ms. Brannen stated that she was scolded by a police officer that conveyed to her with his tone that she was wasting his time with her complaint; that they had other things to do and they were a small police department and could use their resources on something else.

Mayor Tedford stated that should not have happened and apologized for that. They do have a lot of things to do and a lot of them deal with downtown, so they are not too busy to handle her problem. He added that the response she received from Deputy Public Works Director Swirczek is the response the City should give on all issues. That is the policy of this Council and this Mayor. In the future, he hopes that is the response that she gets. If that is indeed how she felt, she should not have felt that way. He stated that we will try to do our best with this situation. Bars are bars and we try to do the best that we can around them. We know some are better than others in how

they behave, and we are usually in deep discussion with those that do not behave very well because that liquor license is a privilege and not a right and they are usually well aware of that. There will probably be some discussion with her neighbor about what is going on and how their premises are left at night and the control of their patrons both in the front and the back of their place. He can tell her that is probably what will happen, and we would do our best at trying to get to the source of this and handle it. We will try and do the best we can.

Ms. Brannen asked if the City could approach Governor Sisolak for money to hire more officers and let him know about the drug issue.

Mayor Tedford advised that there are enough police officers in our department to handle what is going on there.

Ms. Brannen stated that was not true according to that officer she spoke with.

Mayor Tedford stated that officer does not speak for this Mayor, this Council, nor the Chief of the Police Department.

Ms. Brannen added that officer told her they are running on a shoestring. He also had the nerve to ask her for her identification. She asked why she would complain about a drug problem if she had something wrong in her life. She was very insulted – extremely insulted.

Chief Gehman advised that he would look into that, as that is not the image we strive to put forward. He noted that he would take corrective steps to try to solve her problem down there.

Ms. Brannen stated that the problem was not just hers, it was all the businesses downtown.

Mayor Tedford advised that we understood her issue; the Chief will get onto this. He added that we do not have an issue with every bar downtown, and we do not have an issue with every business downtown either, because we know a lot of those business owners. We will follow up and the Chief will find out from where this issue started, and he will be in contact with the owner and will follow up with her.

Ms. Brannen stated that a lot of her business comes from the base and they bring their children in for haircuts and to park their car and have to step over vomit and broken bottles is too much. There are no water spigots to connect a hose to so she could wash down the area. She asked if she should keep cat sand in her business to sprinkle onto the area. This happens on Saturday when the City is off, and she is still there working.

Mayor Tedford asked Ms. Brannen to give us a chance.

Ms. Brannen agreed and was looking forward to a follow up from Chief Gehman.

Mayor Tedford thanked her for her comments.

No other public comments were noted.

Approval of Council meeting minutes for April 15, 2019

Mayor Tedford inquired if there were any additions or corrections to the minutes for April 15, 2019.

No additions or corrections were noted.

Councilman Erickson motioned to approve the Council meeting minutes for April 15, 2019 as submitted, seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll

C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Canvass of returns for the City of Fallon General Election held June 11, 2019

City Clerk Cordes read the following into the record: "Pursuant to NRS 293C.387(2), after the City Council receives the returns for the general election from all the precincts and districts in the City, the City Council and the Mayor must meet to canvass the returns. The canvass must be completed on or before the sixth working day following the general election. Pursuant to NRS 293C.387(3), in completing the canvass of the returns, the City Council and the Mayor shall:

- a. Note separately any clerical errors discovered; and
- b. Take account of the changes resulting from the discovery, so that the result declared represents the true vote cast.

After the canvass is completed, the City Council and the Mayor shall declare the result of the canvass pursuant to NRS 293C.387(4). The City Clerk shall enter upon the records of the City Council as abstract of the result pursuant to NRS 293C.387(5). Pursuant to NRS 293C.387(6)(B), after the abstract is entered, the City Council shall, by an order made and entered in the minutes of its proceedings, cause the City Clerk to:

1. Certify the abstract;
2. Make a copy of the certified abstract;
3. Make a mechanized report of the abstract in compliance with regulations adopted by the Secretary of State;
4. Transmit a copy of the certified abstract and the mechanized report of the abstract to the Secretary of State within seven working days after the election; and
5. Transmit on paper or by electronic means to each public library in the City, or post on a website maintained by the City or the City Clerk on the Internet or its successor, if any, a copy of the certified abstract within thirty days after the election."

City Clerk Cordes referred to a worksheet titled City of Fallon Abstraction of Election Results. The first part of the abstraction reconciles the votes cast. There were 244 votes cast; of which 99 early voted, 53 absentee voted, and 92 voted on Election Day. This represents a 15% voter turnout of the total registered voters of 1,642. The next part of the abstraction indicates there were two candidates on the ballot: Jack Beach and Karla Kent. The results indicate that Jack Beach received 80 votes and Karla Kent received 160 votes, for a total of 244 votes all accounted for. For the record, during the process, no clerical errors were discovered or occurred.

Mayor Tedford clarified for the record that Karla Kent received 164 votes, not 160.

City Clerk Cordes concurred and stated for the record that Jack Beach received 80 votes and Karla Kent received 164 votes for a total of 244 votes.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to enter an Order causing the City Clerk to:

1. Certify the abstract;
2. Make a copy of the certified abstract;
3. Make a mechanized report of the abstract in compliance with regulations adopted by the Secretary of State;
4. Transmit a copy of the certified abstract and the mechanized report of the abstract to the Secretary of State within seven working days after the election; and
5. Transmit on paper or by electronic means to each public library in the City, or post on a website maintained by the City or the City Clerk on the Internet or its successor, if any, a copy of the certified abstract within thirty days after the election.

This motion was seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-06: A resolution authorizing the augmentation of the 2018-2019 General Fund of the City of Fallon in the amount of \$337,177.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the General Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-06: A resolution authorizing the augmentation of the 2018-2019 General Fund of the City of Fallon in the amount of \$337,177.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-07: A resolution authorizing the augmentation of the 2018-2019 Unemployment Fund of the City of Fallon in the amount of \$14,521.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Unemployment Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget.

The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-07: A resolution authorizing the augmentation of the 2018-2019 Unemployment Fund of the City of Fallon in the amount of \$14,521.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-08: A resolution authorizing the augmentation of the 2018-2019 General and Drug Forfeiture Fund of the City of Fallon in the amount of \$6,313.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the General and Drug Forfeiture Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-08: A resolution authorizing the augmentation of the 2018-2019 General and Drug Forfeiture Fund of the City of Fallon in the amount of \$6,313.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-09: A resolution authorizing the augmentation of the 2018-2019 Convention Center Fund of the City of Fallon in the amount of \$37,732.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Convention Center Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will

allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-09: A resolution authorizing the augmentation of the 2018-2019 Convention Center Fund of the City of Fallon in the amount of \$37,732.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-10: A resolution authorizing the augmentation of the 2018-2019 Airport Fund of the City of Fallon in the amount of \$1,108,176.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Airport Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford reminded that we received grants from the Federal Aviation Administration (FAA) for airport improvements after the budget was approved so now we need to take this funding into account as we close out the fiscal year.

Councilwoman Frost added that this FAA grant is a good one.

Mayor Tedford agreed that it certainly was; these airport projects are 93% paid by the Federal government and 7% by the City.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-10: A resolution authorizing the augmentation of the 2018-2019 Airport Fund of the City of Fallon in the amount of \$1,108,176.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-11: A resolution authorizing the augmentation of the 2018-2019 Public Works Internal Service Fund of the City of Fallon in the amount of \$124,590.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Public Works Internal Service Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were

not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-11: A resolution authorizing the augmentation of the 2018-2019 Public Works Internal Service Fund of the City of Fallon in the amount of \$124,590.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-12: A resolution authorizing the augmentation of the 2018-2019 Electric Enterprise Fund of the City of Fallon in the amount of \$578,769.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Electric Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-12: A resolution authorizing the augmentation of the 2018-2019 Electric Enterprise Fund of the City of Fallon in the amount of \$578,769.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-13: A resolution authorizing the augmentation of the 2018-2019 Water Enterprise Fund of the City of Fallon in the amount of \$150,462.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Water Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-13: A resolution authorizing the augmentation of the 2018-2019 Water Enterprise Fund of the City of Fallon in the amount of \$150,462.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-14: A resolution authorizing the augmentation of the 2018-2019 Sewer Enterprise Fund of the City of Fallon in the amount of \$93,634.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Sewer Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-14: A resolution authorizing the augmentation of the 2018-2019 Sewer Enterprise Fund of the City of Fallon in the amount of \$93,634.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-15: A resolution authorizing the augmentation of the 2018-2019 Sanitation Enterprise Fund of the City of Fallon in the amount of \$62,106.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Sanitation Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-15: A resolution authorizing the augmentation of the 2018-2019 Sanitation Enterprise Fund of the City of Fallon in the amount of \$62,106.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-16: A resolution authorizing the augmentation of the 2018-2019 Landfill Enterprise Fund of the City of Fallon in the amount of \$36,180.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Landfill Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-16: A resolution authorizing the augmentation of the 2018-2019 Landfill Enterprise Fund of the City of Fallon in the amount of \$36,180.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-17: A resolution authorizing the augmentation of the 2018-2019 Water Treatment Enterprise Fund of the City of Fallon in the amount of \$198,779.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Water Treatment Enterprise Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-17: A resolution authorizing the augmentation of the 2018-2019 Water Treatment Enterprise Fund of the City of Fallon in the

amount of \$198,779.00; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 19-18: A resolution authorizing the augmentation of the 2018-2019 Mayor's Youth Fund of the City of Fallon in the amount of \$5,500.00

City Clerk Cordes noted for the record that this item has been properly posted as a public hearing in the Lahontan Valley News. The purpose of this resolution is to properly budget the resources and expenditures of the Mayor's Youth Fund Budget. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Final Budget. The column titled revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

As this was a public hearing, Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 19-18: A resolution authorizing the augmentation of the 2018-2019 Mayor's Youth Fund of the City of Fallon in the amount of \$5,500.00; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Adoption of Resolution No. 19-19: Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables

City Clerk Cordes explained that, for the period July 1, 2017 through June 30, 2018, which is our fiscal year; \$18,818,524.00 was charged to utility customers for the services of electric, water, sewer, sanitation, and water treatment. We have not been able to collect \$69,924.57, or 3/10 of 1% of the total amount charged during that time. These accounts are over one year old and are no longer City of Fallon utility customers. The balance due to the City has been turned over to a collection agency. This resolution allows for the adjustment of the doubtful accounts in our enterprise funds and does not prohibit the collection of monies owed should these individuals return to the City for services or be located by the collection company.

Mayor Tedford noted that 3/10 of 1% is pretty good and the fact that you are still pursuing payment through a collection agency is good. Some people move back into the City and we are able to collect those monies owed before they receive services again.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost noticed that some of these account balances are in the thousands of dollars. She asked if they were large utility users.

City Clerk Cordes explained that we have the ability to offer extensions in our office when people are experiencing difficult financial times and we work with them on payments. Most of those who come out of those difficult times get back on their feet and pay off their payment extensions. Unfortunately, there are a few that were not able to get back on their feet and those larger amounts reflect several months of payment extensions.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 19-19: Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Councilwoman Frost thanked City Clerk Cordes for his efforts on all the budget resolutions, she could tell a lot of work went into them.

City Clerk Cordes thanked Councilwoman Frost for her kind comment.

Presentation of the Police Department Report for April 2019

Chief Gehman presented the April monthly report. He added that the April incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in several hours of training.
- Detective Shyne provided the indoctrination lecture to newly stationed Navy personnel.
- Through the welfare assist account, we provided one gas voucher, one bus ticket, and one person with lodging.
- Volunteers In Police Services (VIPS) donated 165 hours to the agency.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

Councilwoman Frost received a letter from a citizen commending Public Works Director Byrd for his outstanding service in dealing with a weed issue. She commended him and his crew for taking care of that citizen and she was very happy with the end result.

{The following personal tributes will include less formal first names as they are stated into the record.}

Councilwoman Frost also noted that this would be Councilman Erickson's final Council meeting and wanted to make a few comments: We will really miss Bob on the Council, she has looked to him as a mentor, he was always a gentleman and very knowledgeable in the history of Fallon. The only good she saw in losing Bob on the Council is that now she will get to talk to him about issues and learn more history about Fallon. She commended him for his years of service as a Councilman, a Mayor, and again as a Councilman. She wished him the best and thanked him for all his service to Fallon and in doing it in such a great way. He always did his homework and she appreciated the knowledge he brought to the Council.

Applause from City staff and City Council was given to acknowledge Councilman Erickson.

Mayor Tedford stated that this was a difficult time for him because he started a long time ago with Bob and then he left for a while and returned. Mayor Tedford's first day in this Council Chamber was with Bob at the old dais, which is now the Cabinet table in the Mayor's Office, and these very same chairs which are quite old and uncomfortable now. When Mayor Tedford started as a Councilman back in 1987, he did not know how any of this worked. He had lived in Fallon his entire life and had never stepped foot in City Hall until Mayor Mert Domonoske asked him to attend a Council meeting. He knew Laura Mills Park did not have bathrooms and when he went door to door campaigning, that was the most requested item. His main mission was to get bathrooms constructed at Laura Mills Park. He brought it up toward the end of the meeting during Council reports, stating that we need bathrooms in Laura Mills Park. He remembered Councilman Jack Frank and Councilman Dick Graham telling him that he needed to wait. He waited until the next Council meeting and brought it up again and just kept bringing them up at each meeting. The two other Councilmen got tired of him bringing them up at every meeting and they finally told him to quit bringing them up. Then Bob brought him into his office and told him there was a process that we have here; it is a budget process. Mayor Tedford was used to the budget process at Tedford Tire, if they needed something, they had a five-minute meeting to decide whether they could afford it or not, then they either bought it or they did not buy it. This process was a budget process and it started in July and ended in June and if you could afford it you put it in the budget, and he was stunned as Bob was explaining this. He told constituents that he would get them bathrooms. Bob advised him that was not the way it worked. The people in Fallon are great, the residents around Laura Mills Park allowed mothers to bring in their kids to use their bathrooms in their houses. Anyway, he had to wait until this budget session process started. Finally, Dick was so exasperated with him that he said to "just give Kenny those bathrooms" and not even wait until budget time because they were so fed up with him asking every meeting for bathrooms. They were included in the budget, they got approved and about 18 months later, construction was complete. Bob has been his mentor for many years and his banker too. Bob gave him his first loan for his first car. He was out of town working at the time, and it was back in the old days where you just gave the guy a check and he told the guy at the car place the check was good. We went through lots of learning processes together with him trying to learn how governmental accounting was totally different than business accounting, and how citizens are to be treated and they learned some things together like they both enjoy parks and they were very important to the people and he shared some things with Bob along the way that were important to him. After eight years of serving together, Bob taught him the dignity of how to run a meeting and how to treat people and how to do most things – like this lady today, Ms. Brannen, we handle those things outside meetings and take care of their problem and not wait every two weeks for a Council meeting. We get them done before the two weeks, so they do not have to wait for a meeting. We handle things now and do not make people wait. Then Bob left and it was a big void because he was so well-versed in the work that City Clerk Cordes does in the Clerk's Office and the financial aspect of operations. Then we had a need and he came back on the Council. They have served many years together and he will be deeply missed. They have dealt with numerous government agencies, fighting for the people of Fallon; and reiterated that the people are who we serve, and this building is the people's building. City Hall is not a structure, it is the people within it and outside it that serve the citizens; that is the City and Bob did a good job conveying that over the years. He will miss Bob, he knew he would not be too far away, but he will miss him.

Councilman Erickson reflected on the 32 years he and Mayor Tedford have been serving together here at the City, minus ten years where he took a bit of a vacation. In any organization or endeavor, it is really all about the people; and he was associated with a dedicated, wonderful, talented group of people that is the City of Fallon. Starting with Ken, who's passion for the City is unbelievable, along with the community and the welfare of the citizens. Kelly, they have known each other for so many years, and like she alluded – when you have friends that are elected to the Council, people that you have watched grow up, Rachel Dahl as an example for her tenure on the Council, and Kelly and James – then all of a sudden you can no longer talk to them because of the Open Meeting Law and it is really a hardship of being a public body, the restrictions that are placed on you about the kind of conversations and the kind of associations you have had in the past with people that are close to you and that you admire and you would love to be able to sit down and have a cup of coffee and discuss your families and discuss any number of things but you adhere to the Open Meeting Law in spirit as well as the letter of the law and you just have to avoid that. It has been seven years since Kelly and Bob could really sit down and have a good conversation. With Rachel, it was about the same amount of time, and he had known Rachel since she was a baby because he knew her dad up in Elko. That is really a downside of the Open Meeting Law. Reflecting back on all those years, it has been a lot of fun. They have had battles and they have certainly won more than have been lost, and it was fun and challenging. Everybody in the City, both present and past, he has never worked with more dedicated and honorable people in his life; he felt really blessed by that. Just a little insight on the process they went through today with budget augmentations, when Ken alluded to the bathrooms in Laura Mills Park, and by the way, his house was a regular restroom stop since he lives so close to the park, he had a personal vested interest in those bathrooms too – when he first started, Nevada State Statute did not allow you to do that, you had a budget, it was fixed, if you did not have an item budgeted, you waited until the next budget cycle, which could be as long as 18 months, before you could even start accomplishing something. Partially because of efforts on the City's part and our legislators here and throughout the State, they recognized that the process was completely unworkable in the 20th century because revenues change, expenses change, needs change, and you have to have flexibility in that budget process during the year to make adjustments. Fighting for those changes revolutionized what a Council could do and how they could do it. Under Ken's leadership and our philosophy of taking care of citizen needs immediately if we could – that is how the City has evolved from a philosophy and a cultural standpoint, if people have a problem, they come in and let us know what the problem is, Public Works are probably 80-90% of them, and it is addressed immediately. The City tries to be responsive to people's needs, not tell them they have to wait two weeks to come to a Council meeting and then hear what their problem is, then get on it, then maybe a month or two months from now it will be resolved. Most problems, well, you go in and talk to Valerie and she routes it to who best can solve the problem and we hope to have it done by nightfall. That is how the City works. We should all take great pride in the service we deliver to our constituents. He will miss this chair. It is a nice, stable chair. When Ken was elected Mayor and Bob retired from office, he warned Ken to be careful because that Mayor chair bucks. If you lose your focus, you will find yourself on the floor. He believed that the chair still bucked.

Mayor Tedford confirmed that the chair did indeed still buck at the worst possible moments.

Councilman Erickson acknowledged that this would be a big change for him. He will miss coming here and miss being with everybody.

Mayor Tedford thanked him and reminded that he was a very effective Mayor and Councilman for the people. We will miss his service and we have had a lot of fun over the years, even through some problems, it was still fun. Bob was right; we have some great people that we work with and they understand the goal that we get things done now. That makes this job a lot easier. He wished Bob and Mary Beth the best. He appreciated both their service – it takes a lot of dedication from a spouse too.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 10:19 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer

October 21, 2019

Agenda Item 6

Consideration and possible approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers. **(For possible action)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 6

DATE SUBMITTED: September 30, 2019

AGENDA DATE REQUESTED: October 21, 2019

TO: The Honorable City Council

FROM: Robert Erquiaga, Legal and Administrative Director

SUBJECT TITLE: Consideration and possible approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers. (For possible action)

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

RECOMMENDED COUNCIL ACTION: Motion to approve the election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers.

DISCUSSION: Pursuant to Fallon Municipal Code Section 2.16.050, the Fire Chief, First Assistant Fire Chief, Second Assistant Fire Chief and Third Assistant Fire Chief of the Fallon/Churchill Volunteer Fire Department are to be elected by the Fire Department and approved by the City Council. Fire Department elections were held in September 2019 with the following results: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers. The election results are now before the City Council for consideration and possible approval.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

October 21, 2019

Agenda Item 7

Possible introduction of Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 7

DATE SUBMITTED: October 15, 2019

AGENDA DATE REQUESTED: October 21, 2019

TO: The Honorable City Council

FROM: Robert Erquiaga, Legal and Administrative Director

SUBJECT TITLE: Possible introduction of Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|---|---|
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Ordinance |
| <input type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Introduction of Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto.

DISCUSSION: The proposed Ordinance will be read by title to the City Council. If introduced by a City Councilperson, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting.

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF 7.35 ACRES, MORE OR LESS, LOCATED AT 1044 SOUTH ALLEN ROAD, OWNED BY GALLAGHER SAFE STORAGE, LLC, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF FALLON, NEVADA, AND FOR OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, NRS 268.670 provides authority for the City Council, subject to the provisions of NRS 268.663, and after notifying the Board of County Commissioners of its intention, to annex contiguous territory if 100 percent of the owners of record of individual parcels of land sign a petition requesting the City Council to annex such area to the City; and

WHEREAS, Gallagher Safe Storage, LLC, the owners of record of 1044 South Allen Road, a parcel of land consisting of 7.35 acres, more or less, have presented a signed Petition requesting the City Council to annex such parcel to the City; and

WHEREAS, Gallagher Safe Storage, LLC, has caused an accurate map of said 7.35 acres, more or less, to be made under the supervision of a licensed surveyor and have filed a copy of said map with the City of Fallon; and

WHEREAS, the City of Fallon has provided notice to the Board of Churchill County Commissioners of its intention to annex such parcel; and

WHEREAS, 1044 South Allen Road is contiguous to the existing corporate limits of the City of Fallon as the parcel abuts directly on the boundary of the City of Fallon; and

WHEREAS, pursuant to NRS 268.663(1), the proposed annexation extends to the middle of Allen Road as the parcel to be annexed abuts upon one side of a county road or state highway and the territory which abuts upon the opposite side of the road or state highway is not within the boundaries of the City of Fallon; and

WHEREAS, Gallagher Safe Storage, LLC has requested that, upon annexation, zoning of the annexed parcel be set as C-2 General Commercial District as set forth in the Fallon Municipal Code; and

WHEREAS, Gallagher Safe Storage, LLC has entered into an Annexation Agreement with the City of Fallon; and

WHEREAS, the proposed annexation and the terms and conditions of the Annexation Agreement are in the best interests of the citizens of the City of Fallon.

NOW, THEREFORE, the City Council of the City of Fallon do ordain as follows:

SECTION I

That all those certain lots, pieces or parcels of land situate, lying and being in the County of Churchill, State of Nevada, more particularly described as follows, to wit:

All that certain real property located within a portion of the NE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section Thirty-five (35), Township 19 North, Range Twenty-eight (28) East, M.D.B.&M., in the County of Churchill, State of Nevada, described as follows:

COMMENCING at the Northeast corner of Section Thirty-five (35), Township 19 North, Range Twenty-eight (28) East, MDB&M; thence North $89^{\circ}35'$ West along the North line of said Section Thirty-five (35) a distance of 30 feet; thence South $00^{\circ}20'$ West parallel with the East line of said Section Thirty-five (35) a distance of 275.2 feet to the true point of beginning; thence around the parcel as follows: South $00^{\circ}20'$ West a distance of 323.3 feet to an existing fence; thence North $86^{\circ}09'$ West along said fence a distance of 498.18 feet to an existing fence corner; thence South $00^{\circ}20'$ West a distance of 158.25 feet to the center line of the existing channel of the New River Drain; thence North $75^{\circ}10'$ West along said channel a distance of 165.04 feet; thence North $30^{\circ}35'$ West along said channel a distance of 318.35 feet to the East line of a parcel described in deed to F. Taylor as found recorded in Book 24 of Deeds, Page 517 of the Churchill County Records, Fallon, Nevada; thence North $00^{\circ}25'$ East along said Taylor line a distance of 413 feet to the North line of said Section Thirty-five (35); thence South $89^{\circ}35'$ East along said line a distance of 348.5 feet to the Northwest corner of a parcel described in deed to W. Whitaker as found recorded in Book 34 of Deeds, Page 47 of the Churchill County Records, Fallon, Nevada; thence South $03^{\circ}01'$ West along said Whitaker West line a distance of 275.5 feet; thence South $89^{\circ}35'$ East a distance of 484.4 feet to the true POINT OF BEGINNING.

Excluding therefrom that certain lot, piece or parcel more particularly described as follows:

COMMENCING at the NE corner of Section 35, T.19N, R.28E, MDB&M; thence S $00^{\circ}15'$ W along the East line of said Section 35 a distance of 404.5 feet; thence N $89^{\circ}40'$ W a distance of 30 feet to the true point of beginning; thence around the parcel as follows:

S $00^{\circ}15'$ W a distance of 118.00 feet; thence N $89^{\circ}40'$ W a distance of 369.00 feet; thence N $00^{\circ}15'$ E a distance of 118.00 feet; thence S $89^{\circ}40'$ E a distance of 369.00 feet to the true POINT OF BEGINNING. Said parcel contains an area of approximately 7.35 acres.

Note: The above Metes and Bounds description appeared previously in that certain document recorded November 7, 2018 as Document No. 470704, Official Records. Said property is also described as Parcel 2 of the Parcel Map for Tom Gallagher recorded February 4, 1977 as Document No. 149824, Official Records, Churchill County, Nevada,

is hereby annexed to the City of Fallon, and the said territory hereinbefore described shall be deemed and held to be a part of said City of Fallon and the inhabitants thereof shall hereafter enjoy the privileges and benefits of such annexation and be subject to the ordinances and regulations of the City of Fallon.

SECTION II

That zoning for the annexed parcel is hereby set as C-2 General Commercial District as set forth in the Fallon Municipal Code.

SECTION III

That this ordinance shall be in full force and effect from and after passage, approval and publication as required by law.

Proposed by: _____

Passed and adopted this _____ day of _____, 2019.

Ayes: _____

Nays: _____

Absent: _____

KEN TEDFORD
Mayor

ATTEST: _____
GARY C. CORDES
City Clerk/Treasurer

I hereby affirm that this document submitted for recording does not contain a social security number.

Signed: _____
Derek Zimney, City Engineer

Assessor's Parcel #: 008-811-12

RECORDING REQUESTED BY AND RETURN TO:
City of Fallon
55 West Williams Avenue
Fallon, Nevada 89406

ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT is made and entered into this ____ day of October, 2019, by and between the CITY OF FALLON, a Municipal Corporation of the State of Nevada ("the City"), and GALLAGHER SAFE STORAGE, LLC, a limited-liability company of the County of Washoe, State of Nevada ("the Owner").

WITNESSETH

WHEREAS, the Owner is desirous of annexing a certain parcel of land ("the Property") into the City of Fallon, more particularly described as follows, to wit:

All that certain real property located within a portion of the NE ¼ of NE ¼, Section Thirty-five (35), Township 19 North, Range Twenty-eight (28) East, M.D.B.&M., in the County of Churchill, State of Nevada, described as follows:

COMMENCING at the Northeast corner of Section Thirty-five (35), Township 19 North, Range Twenty-eight (28) East, MDB&M; thence North 89°35' West along the North line of said Section Thirty-five (35) a distance of 30 feet; thence South 00°20' West parallel with the East line of said Section Thirty-five (35) a distance of 275.2 feet to the true point of beginning; thence around the parcel as follows: South 00°20' West a distance of 323.3 feet to an existing fence; thence North 86°09' West along said fence a distance of 498.18 feet to an existing fence corner; thence South 00°20' West a distance of 158.25 feet to the center line of the existing channel of the New River Drain; thence North 75°10' West along said channel a distance of 165.04 feet; thence North 30°35' West along said channel a distance of 318.35 feet to the East line of a parcel described in deed to F. Taylor as found recorded in Book 24 of Deeds, Page 517 of the Churchill County Records, Fallon, Nevada; thence North 00°25' East along said Taylor line a distance of 413 feet to the North line of said Section Thirty-five (35); thence South 89°35' East along said line a distance of

348.5 feet to the Northwest corner of a parcel described in deed to W. Whitaker as found recorded in Book 34 of Deeds, Page 47 of the Churchill County Records, Fallon, Nevada; thence South 03°01' West along said Whitaker West line a distance of 275.5 feet; thence South 89°35' East a distance of 484.4 feet to the true POINT OF BEGINNING.

Excluding therefrom that certain lot, piece or parcel more particularly described as follows:

COMMENCING at the NE corner of Section 35, T.19N, R.28E, MDB&M; thence S 00°15' W along the East line of said Section 35 a distance of 404.5 feet; thence N 89°40' W a distance of 30 feet to the true point of beginning; thence around the parcel as follows:

S 00°15' W a distance of 118.00 feet; thence N 89°40' W a distance of 369.00 feet; thence N 00°15' E a distance of 118.00 feet; thence S 89°40' E a distance of 369.00 feet to the true POINT OF BEGINNING. Said parcel contains an area of approximately 7.35 acres.

Note: The above Metes and Bounds description appeared previously in that certain document recorded November 7, 2018 as Document No. 470704, Official Records. Said property is also described as Parcel 2 of the Parcel Map for Tom Gallagher recorded February 4, 1977 as Document No. 149824, Official Records, Churchill County, Nevada.

WHEREAS, the City operates water, sewer and electric utility systems and the Property is contiguous to the existing boundaries of the corporate limits of the City, and otherwise a proper subject of annexation in accordance with the provisions of Nevada law; and

WHEREAS, the City has adequate utility system capacity to connect the Owner's property to the City's water, sewer and electric utility systems subject to certain extensions of water, sewer and electric lines; and

WHEREAS, the Fallon Municipal Code of Fallon, Nevada, 1977, as amended ("FMC") provides for certain improvements to be made by an applicant upon annexation of properties into the City, including, but not limited to, improvements relating to water lines, sewer lines, electric lines, streets, street lights, curbs, gutters, sidewalks and storm drains; and

WHEREAS, the FMC provides that upon annexation of properties into the City, all buildings and facilities constructed therefore must be served with City utilities including, but no limited to, water (including water treatment), sewer, electric, garbage collection and landfill services; and

WHEREAS, the Owner hereby requests that upon annexation the zoning of the Property be set as C-2 General Commercial District as set forth in the FMC.

NOW, THEREFORE, in consideration of the premises, including the herein stated financial obligations and covenants of the Owner, together with the mutual promises of the parties hereinafter stated, it is understood and agreed as follows, to wit:

1. The City will initiate and accomplish the procedures required by law for the annexation of the Property, in accordance with the provisions of NRS 268.636 et. seq.
2. The Owner agrees to connect all future improvements and buildings requiring water, sewer and electric service to City utilities, including payment of the utility connection fees in effect at the time of development of the Property.
3. The Owner agrees to provide all necessary easements on the Property for such utility connections.
4. The Owner shall pay to the City a fee of Three Thousand Dollars (\$3,000.00) at the time of annexation, said fee being the initial fee for one unit of water rights in lieu of the dedication of underground water rights. The Owner shall also pay such additional water right dedication fees as are required for future development of the Property that requires more than one unit of water rights or subsequent divisions or development of the Property as applicable.
5. The Owner shall, upon development of the Property, install curbs, gutters, sidewalks, streetlights and paving to the existing pavement along the frontage of the Property along Allen Road.
6. The Owner shall, upon development of the Property, extend the City's existing sewer system to the south boundary of the parcel on Allen Road.
7. The Owner shall install the improvements and connections required by this Annexation Agreement and the FMC in accordance with City of Fallon specifications at no cost to the City.
8. The Owner agrees that the zoning for the Property shall be set by the Fallon City Council and subject to the provisions of the FMC.
9. The Owner acknowledges and agrees that each of the aforesaid conditions imposed on Owner, whether of a financial or a performance nature, are conditions precedent to acceptance of the Property for annexation and to receipt of the above-described City municipal utility services.
10. In the event that Owner fails to fulfill the obligations and covenants as herein provided, the City shall have the right to take any action provided under law or equity to enforce the terms of this Annexation Agreement, including, but not limited to, completing and/or performing any of such obligations on its own and charging Owner the costs therefore with the right to levy a lien on the Property as may be proper to collect any such expenditures incurred by the City.

11. The validity, construction and enforceability of this Annexation Agreement shall be governed in all respects by the laws of the State of Nevada applicable to agreements negotiated, executed and performed in Nevada by Nevada residents, whether one or more of the parties shall now be, or hereafter become, a resident of another state. In any action to enforce the terms of this Annexation Agreement, venue shall be the Tenth Judicial District Court in and for Churchill County, Nevada.

THIS AGREEMENT shall be recorded in the Official Records of Churchill County, Nevada and shall constitute a covenant running with the land and shall be binding upon the heirs, executors, administrators, successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the day and year first written above.

OWNER

CITY OF FALLON

By: _____
Cyndia Gallagher
Gallagher Safe Storage, LLC

By: _____
Ken Tedford, Mayor

Attest: _____
Gary Cordes, City Clerk/Treasurer

STATE OF NEVADA)
 : ss.
County of Churchill)

On this _____ day of October, 2019, personally appeared before me, a Notary Public, in and for the county and state aforesaid, Cyndia Gallagher, known to me or who proved to me to be the person described herein and who executed the above and foregoing instrument; and who acknowledged to me that she executed the same freely and voluntarily and for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first written above.

Notary Public

October 21, 2019

Agenda Item 8

Setting of public hearing date for Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(For possible action. This agenda item is for the setting of a public hearing date only. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended. No further action can or will be taken at this meeting.)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 8

DATE SUBMITTED: October 11, 2019

AGENDA DATE REQUESTED: October 21, 2019

TO: The Honorable City Council

FROM: Robert Erquiaga, Legal and Administrative Director

SUBJECT TITLE: Setting of public hearing date for Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. **(For possible action. This agenda item is for the setting of a public hearing date only. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended. No further action can or will be taken at this meeting.)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Motion to set public hearing date for Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto for the City Council's regularly scheduled meeting on November 4, 2019 at 9:00 a.m.

DISCUSSION: None.

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

October 21, 2019

Agenda Item 9

Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City's share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00). **(For possible action)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 9

DATE SUBMITTED: October 9, 2019

AGENDA DATE REQUESTED: October 21, 2019

TO: The Honorable City Council

FROM: Robert Erquiaga, Legal and Administrative Director

SUBJECT TITLE: Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City’s share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00). **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

RECOMMENDED COUNCIL ACTION: Motion to approve a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City’s share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00).

DISCUSSION: The City has identified the rehabilitation of airport pavements that includes crack sealing, pavement sealing and striping of Runway 3-21, Taxiways A, F, M, N, & P, the Main Apron, the North Apron, and the relocation of Taxiway G at the Fallon Municipal Airport as its next airport capital improvement project. If approved, Atkins would complete the engineering design and bidding services for the project now and the project would then be submitted to the FAA for approval. If approved, the FAA portion would be reimbursable when a grant is received for construction costs in the summer of 2020.

FISCAL IMPACT: \$3,942.00 City of Fallon Airport Fund and \$59,128.00 FAA Grant Funds

FUNDING SOURCE: FAA and the City of Fallon Airport Fund

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

**CITY OF FALLON
AND
ATKINS NORTH AMERICA, INC. (ENGINEER)**

TASK No. 8

**ENGINEERING SERVICES
FOR THE
REHABILITATION OF AIRPORT PAVEMENTS – RUNWAY 3-21,
TAXIWAYS A, F, M, N, & P, MAIN APRON, AND NORTH APRON, RELOCATE TAXIWAY G
AT THE
FALLON MUNICIPAL AIRPORT**

1. DESCRIPTION OF PROJECT

The City of Fallon intends to rehabilitate the airport pavements that includes crack sealing, pavement sealing and striping of Runway 3-21 (75' x 6,245'), Taxiway A (35' x 5,705') Taxiways F, M, N & P (35' x 185'), Main Apron (200' x 1,050'), North Apron (169' x 300') and relocate Taxiway G (35' x 185') 500' to the east. Additional work includes replacing four pavement panels on Taxiway A that have buckled due to weather (17.5' x 25' each).

2. SCOPE OF WORK

Provide design and bidding services for the project.

See Attachment A for the Hourly Rate Fee Schedule, Attachment B for the detailed scope of work, and Attachment C for a breakdown of the fee estimate.

2. FEES AND METHOD OF PAYMENT

Design and bidding services for this project will be performed on a time and expense basis for a fee not-to-exceed \$63,070.00 of which the FAA share is 93.75% or \$59,128.00 and the City's share is 6.25% or \$3,942.00. The FAA portion is reimbursable when a grant is received for construction costs in the summer of 2020. See the itemized fee estimate, Attachment C. Invoices will be submitted monthly for work completed the previous month. Fees for the construction management, inspection, and materials testing is not included and will be negotiated at a later date.

Fees associated with the application for Use Permits and/or Building Permits are not included. The City of Fallon will provide any fees required by the City of Fallon, Nevada Energy, Churchill County, the State of Nevada, or any other agency.

Time and Materials charges shall be based upon the 2019 Fee Schedule set forth in Attachment A.

Services for this task will be performed as stated herein and under the Agreement for Engineering Services dated January 4, 2016. This task shall also amend the terms and conditions in the Agreement for Engineering Services to incorporate applicable grant assurances required by the Federal Aviation Administration.

Dated _____, 2019

ATTEST:

City of Fallon, Nevada:

By: _____

By: _____

Ken Tedford
Mayor

ATTEST:

ATKINS NORTH AMERICA, Inc.

By: _____

By: _____

Kash Hadipour
Project Director

ATTACHMENT A

ATKINS NORTH AMERICA, INC. 2019 HOURLY RATE FEE SCHEDULE

OFFICE PERSONNEL

Project Principal	\$300.00/hr.
Group Manager	\$215.00/hr.
Project Manager	\$150.00/hr.
Associate Project Manager	\$140.00/hr.
Senior Project Engineer	\$170.00/hr.
Project Engineer	\$120.00/hr.
Staff Engineer	\$100.00/hr.
Designer	\$95.00/hr.
Intern	\$45.00/hr.
Clerical	\$75.00/hr.
Project Controls	\$150.00/hr.
Hydrologist	\$120.00/hr.

SURVEY PERSONNEL

Survey Group Manager	\$165.00/hr.
Survey Project Manager	\$125.00/hr.
Senior Survey Technician	\$110.00/hr.
Survey Technician	\$90.00/hr.

** Survey crew rates include all standard survey equipment*

CONSTRUCTION INSPECTION PERSONNEL

Construction Manager	\$150.00/hr.
Sr. Inspector	\$110.00/hr.
Sr. Inspector (Overtime)	\$130.00/hr.
Inspector's Truck	\$48/day

EQUIPMENT

Mileage	\$0.58/mi.
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OUTSIDE SERVICES

Cost + 10%

NOTES:

Time spent on projects in litigation, in depositions and providing expert testimony will be charged at the standard rate times 1.5. Personnel rates shown in the above fee schedule apply to project charges during calendar year 2019. On January 1st of each subsequent year, labor rates invoiced on projects may be increased to reflect annual cost of labor increases not to exceed 3.5%.

ATTACHMENT B

TASK No. 8

ENGINEERING SERVICES FOR THE REPLACE PERIMETER FENCE AND GATES AT THE FALLON MUNICIPAL AIRPORT

A. DESIGN SERVICES

1. A comprehensive geotechnical investigation is not necessary for the project for the proposed project. Site investigations will be used to determine the soil conditions and necessary corrections for the taxiway panel replacement.
2. The aerial mapping obtained for the ALP update in 2014 will be used for this project.
3. The Engineer shall obtain supplemental survey data as necessary to properly design the project.
4. The Engineer shall prepare improvement plans for the proposed projects. The Engineer shall submit the improvement plans to the City of Fallon and the Federal Aviation Administration for review and approval. The Engineer shall make revisions in accordance with the review comments.
5. The Engineer shall prepare contract documents and technical specifications for the proposed project. The Engineer shall submit the contract documents and technical specifications to the City of Fallon and the Federal Aviation Administration for review and approval. The Engineer shall make revisions in accordance with the review comments.
6. The Engineer shall perform field reviews at the airport as necessary to properly design the project.
7. The Engineer shall provide coordination and attend meetings as necessary with all affected agencies and utility companies.
8. The Engineer shall prepare detailed cost estimates for the project.
9. The Engineer shall perform an in-house review of the improvement plans, contract documents and technical specifications to provide quality assurance (QCAP). The review will be performed by a separate Atkins aviation group located in another office. The Engineer shall revise the plans, contract documents and technical specifications in accordance with the QCAP review.

10. The Engineer shall prepare a Design Report in accordance with FAA requirements.
11. The Engineer shall prepare a Construction Safety Plan in accordance with FAA requirements.

B. BIDDING SERVICES

1. The Engineer distribute the final plans, contract documents and technical specifications to the City of Fallon, potential bidders, material suppliers, and other interested parties.
2. The Engineer shall attend and conduct a mandatory pre-bid meeting with prospective bidders at the airport for the project.
3. The Engineer shall attend and assist in the bid opening and prepare a tabulation of the bid proposals, analyze the bids, and make recommendations for awarding a contract for construction.
4. The Engineer shall assist the City in executing the contract with the successful bidder. The Engineer shall prepare booklets with copies of the executed contract, bonds, insurance, technical specifications, and plans.

ATTACHMENT C
FALLON MUNICIPAL AIRPORT
REHABILITATE AIRPORT PAVEMENTS - RUNWAY 3-21, TAXIWAYS A, F, M, N, & P
MAIN APRON, and NORTH APRON, and RELOCATE TAXIWAY G
ENGINEERING SERVICES FEE ESTIMATE
9/10/2019

A. DESIGN SERVICES

Provide design services for the rehabilitation of the airport pavements that includes crack sealing, pavement sealing and striping of Runway 3-21 (75' x 6,245'), Taxiway A (35' x 5,705') Taxiways F, M, N & P (35' x 185'), Main Apron (200' x 1,050'), North Apron (169' x 300') and relocate Taxiway G (35' x 185'). Additional work includes replacing four pavement panels on Taxiway A that have buckled due to weather (17.5' x 25' each).

1. GEOTECHNICAL INVESTIGATION

A geotechnical investigation is not necessary for this project. The geotechnical investigations for the Runway 3-21 reconstruction and the Taxiway A relocation projects will be used.

\$ -
 \$ -

2. AERIAL MAPPING

The aerial mapping from 2014 will be used for this project.

\$ -
 \$ -

3. SUPPLEMENTAL TOPOGRAPHY

Obtain survey information at centerline intersections, arcs, hold bars, and other survey information necessary for the design of the project.

Survey Project Manager	4 hrs. @	\$125 /hr. =	\$ 500.00	
Survey Technician	24 hrs. @	\$90 /hr. =	\$ 2,160.00	
Survey Vehicle	3 days @	\$48 /day =	\$ 144.00	
			\$ 2,804.00	

4. CIVIL IMPROVEMENT PLANS

Prepare 11"x17" civil improvement plans for the project. Assume one cover sheet, one note and legend sheet, one overall site plan with notes, one construction safety plan sheet, one taxiway demolition plan sheet (1"=40'), one pavement and grading plan (1"=40'), one drainage plan sheet (1"=40'), thirteen crack seal and seal coat plan sheets (1"=40'), fourteen marking plan sheets (1"=40'), and one marking detail sheet. Therefore, assume 35 sheets.

Project Manager	1 hrs. @	\$150 /hr. =	\$ 150.00	
Project Engineer	6 hrs. @	\$120 /hr. =	\$ 720.00	
			\$ 870.00	per sheet
			35 sheets	
			\$ 30,450.00	

5. ELECTRICAL IMPROVEMENT PLANS

Prepare 11"x17" electrical improvement plans for the project. Assume one note and legend sheet, one taxiway demolition plan sheet (1"=40'), one layout plan sheet (1"=40'), one circuit plan sheet (1"=40'), four detail plan sheets. Therefore, assume 8 sheets.

Project Manager	1 hrs. @	\$150 /hr. =	\$ 150.00	
Project Engineer	6 hrs. @	\$120 /hr. =	\$ 720.00	
			\$ 870.00	per sheet
			8 sheets	
			\$ 6,960.00	

ATTACHMENT C
FALLON MUNICIPAL AIRPORT
REHABILITATE AIRPORT PAVEMENTS - RUNWAY 3-21, TAXIWAYS A, F, M, N, & P
MAIN APRON, and NORTH APRON, and RELOCATE TAXIWAY G
ENGINEERING SERVICES FEE ESTIMATE
9/10/2019

6. CONTRACT DOCUMENTS AND TECHNICAL SPECIFICATIONS

Prepare contract documents and technical specifications for the project.

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00	
Project Engineer	24 hrs. @	\$120 /hr. =	\$ 2,880.00	
				<u>\$ 3,480.00</u>

7. EARTHWORK CALCULATIONS

Earthwork calculations will be developed after the design of Taxiway G is nearly complete. It is anticipated that there will be minimal earthwork necessary for this project.

Project Manager	1 hrs. @	\$150 /hr. =	\$ 150.00	
Project Engineer	4 hrs. @	\$120 /hr. =	\$ 480.00	
				<u>\$ 630.00</u>

8. DRAINAGE CALCULATIONS

Drainage design and calculations will be based on the Taxiway A relocation project and the Center Apron project. These two projects accounted for the storm flows that are routed towards the relocation of Taxiway G.

Project Manager	1 hrs. @	\$150 /hr. =	\$ 150.00	
Project Engineer	4 hrs. @	\$120 /hr. =	\$ 480.00	
				<u>\$ 630.00</u>

9. FIELD REVIEWS

Perform up two (2) field reviews of the site during the design of the project. Assume 145 miles roundtrip and 6 hours per review.

Project Manager	6 hrs. @	\$150 /hr. =	\$ 900.00	
Project Engineer	12 hrs. @	\$120 /hr. =	\$ 1,440.00	
Mileage	290 miles @	\$0.580 /mile =	\$ 168.20	
				<u>\$ 2,508.20</u>

10. PROJECT COORDINATION AND MEETINGS

Provide coordination with the City, Airport Tenants, and the FAA. Also attend a meeting at City Hall when requested.

Project Manager	8 hrs. @	\$150 /hr. =	\$ 1,200.00	
Project Engineer	8 hrs. @	\$120 /hr. =	\$ 960.00	
Mileage	140 miles @	\$0.580 /mile =	\$ 81.20	
				<u>\$ 2,241.20</u>

12. QUANTITIES and COST ESTIMATES

Prepare detailed cost estimates for the project.

Project Manager	8 hrs. @	\$150 /hr. =	\$ 1,200.00	
Senior Project Engineer	8 hrs. @	\$120 /hr. =	\$ 960.00	
				<u>\$ 2,160.00</u>

ATTACHMENT C
FALLON MUNICIPAL AIRPORT
REHABILITATE AIRPORT PAVEMENTS - RUNWAY 3-21, TAXIWAYS A, F, M, N, & P
MAIN APRON, and NORTH APRON, and RELOCATE TAXIWAY G
ENGINEERING SERVICES FEE ESTIMATE
9/10/2019

13. QUALITY CONTROL REVIEW

Review the plans and specifications in accordance with the Atkins Quality process. Also provide sufficient time to make revisions per the review comments.

Project Manager	8 hrs. @	\$150 /hr. =	\$ 1,200.00
Project Engineer	8 hrs. @	\$120 /hr. =	\$ 960.00
			<u>\$ 2,160.00</u>

14. DESIGN REPORT

Prepare a design report for the project in accordance with FAA requirements.

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00
Project Engineer	12 hrs. @	\$120 /hr. =	\$ 1,440.00
Miscellaneous Expenses			\$ 16.60
			<u>\$ 2,056.60</u>

15. CONSTRUCTION MANAGEMENT PLAN

A construction management plan is not necessary for this project.

\$ -
\$ -

16. CONSTRUCTION SAFETY PLAN

Prepare a construction safety plan report for the project in accordance with FAA requirements. Also submit Form 7460 to ensure that the work will not interfere with

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00
Project Engineer	12 hrs. @	\$120 /hr. =	\$ 1,440.00
			<u>\$ 2,040.00</u>

DESIGN SERVICES TOTAL **\$ 58,120.00**

ATTACHMENT C
FALLON MUNICIPAL AIRPORT
REHABILITATE AIRPORT PAVEMENTS - RUNWAY 3-21, TAXIWAYS A, F, M, N, & P
MAIN APRON, and NORTH APRON, and RELOCATE TAXIWAY G
ENGINEERING SERVICES FEE ESTIMATE
9/10/2019

B. BIDDING SERVICES

Provide bidding services for the project that include distribution of the plans to contractors, conduct the prebid meeting, attend the bid opening and prepare an award

1. DISTRIBUTE PLANS AND SPECIFICATIONS

Distribute the plans and specifications to plan rooms and potential bidders and issue addendums, if necessary.

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00
Miscellaneous Expenses			\$ 14.70
			\$ 614.70

2. PRE-BID MEETING

Attend and conduct a mandatory pre-bid meeting with potential bidders at the Fallon Municipal Airport.

Project Manager	6 hrs. @	\$150 /hr. =	\$ 900.00
Project Engineer	2 hrs. @	\$120 /hr. =	\$ 240.00
Mileage	145 miles @	\$0.580 /mile =	\$ 84.10
			\$ 1,224.10

3. BID OPENING

Attend and assist in the bid opening at the City of Fallon. Also prepare a bid summary.

Project Manager	6 hrs. @	\$150 /hr. =	\$ 900.00
Project Engineer	2 hrs. @	\$120 /hr. =	\$ 240.00
Mileage	140 miles @	\$0.580 /mile =	\$ 81.20
			\$ 1,221.20

4. CONSTRUCTION CONTRACT

Assist the City with the award and execution of the construction contract.

Project Manager	2 hrs. @	\$150 /hr. =	\$ 300.00
Project Engineer	8 hrs. @	\$120 /hr. =	\$ 960.00
			\$ 1,260.00

5. PLAN REVISIONS

Revise the plans and specifications in accordance with any addendums and prepare "Issued For Construction" plan sets.

Project Manager	1 hrs. @	\$150 /hr. =	\$ 150.00
Project Engineer	4 hrs. @	\$120 /hr. =	\$ 480.00
			\$ 630.00

BIDDING SERVICES TOTAL **\$ 4,950.00**

ATTACHMENT C
FALLON MUNICIPAL AIRPORT
REHABILITATE AIRPORT PAVEMENTS - RUNWAY 3-21, TAXIWAYS A, F, M, N, & P
MAIN APRON, and NORTH APRON, and RELOCATE TAXIWAY G
ENGINEERING SERVICES FEE ESTIMATE
9/10/2019

SUMMARY OF ENGINEERING SERVICES FEE	
DESIGN SERVICES	\$ 58,120.00
BIDDING SERVICES	\$ 4,950.00
TOTAL	\$ 63,070.00

FAA SHARE 93.75%	\$ 59,128.00
SPONSOR'S SHARE 6.25%	\$ 3,942.00