

Position: BUILDING INSPECTOR

Description: Under general supervision of the City Engineer, the Building Inspector performs technical duties in informing construction and City Codes to insure public safety and health.

Reporting: The Building Inspector will work under the direction of the City Engineer.

Duties: The duties listed below are examples of the work typically performed by the Building Inspector. The general duties are as follows:

1. Inspects construction work for which a building permit is required.
2. Inspects new buildings, additions to and alterations of existing buildings for compliance with currently adopted editions of the International Building Code, International Energy Conservation Code, International Residential Code, and/or the National Electrical Code.
3. Inspects building projects to insure construction proceeds in accordance with plans approved with the building permit.
4. Reads and interprets adopted codes, technical manuals, drawings, instructions, specifications as related to construction projects.
5. Clearly notifies contractor of code violations with written compliance report at the time of inspection.
6. Works with the public at the permit counter and on the phone to answer basic code questions.
7. May check that all required special inspections are performed and reviewed for completeness. May review testing data and reports for conformance to specifications.
8. Works with computer to schedule inspections and updates computer with results of inspections performed.
9. Follows up to verify correction of violations are made and take appropriate action to insure compliance.
10. Reviews very basic plans for code compliance.
11. Evaluates exiting buildings, on a complaint basis, for hazardous conditions and initiates abatement procedures per the currently adopted Uniform Code for the Abatement of Dangerous Buildings when warranted.
12. Studies technical literature and attends meetings to keep current on applicable codes and code changes as they occur.

13. Performs related duties as assigned.

Qualifications for Employment:

Education and Experience

- Graduation from high school and two (2) years of experience in inspection or the construction trades, or any equivalent combination of education and experience.

Special Requirements

- Must have a valid Nevada Drivers License; must be an I.C.C. certifies inspectors as a Commercial Building Inspector or a Residential Combination Inspector; or alternatively may be an I.C.C. certified Residential Building Inspector plus by certified within 180 days in one of the following I.C.C. categories; Commercial Electrical Inspector, Commercial Mechanical Inspector, Commercial Plumbing Inspector, Residential Electrical Inspector, Residential Mechanical Inspector, or Residential Plumbing Inspector; must be licensed with the State of Nevada as a Limited Building Inspector within 60 days of employment.

Necessary Knowledge, Skills and Abilities

- Working knowledge of the Fallon City Code, International Building Code, International Mechanical Code, International Plumbing Code, International Residential Code, and the National Electrical Code; working knowledge of current construction methods, materials, tools and equipment.
- Ability to read and interpret construction plans and specifications.
- Ability to detect hazards and violations and recommend corrective measures during field inspection work; ability to enforce regulations with firmness, consistency, tact and courtesy in field inspection work; ability to communicate effectively verbally and in writing ability to remain calm, objective, and impartial under stressful conditions; ability to establish and maintain effective working relationships with employees, other departments, contractors, and the general public.